Sales and Retention Report: Practical Application "Don't Miss an Opportunity"

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Sales & Retention Report: Don't Miss an Opportunity

Objectives:

- Status and Sub-statuses use and importance
- Techniques to drive suspects from leads to prospects to clients
- Techniques to market to prospects who didn't buy
- Techniques to analyze refusals and reasons
- Techniques to project monthly forecasted sales and revenue
- Retention tactics from renewal reports
- How to go back to your agency and put this report to use

What grows an insurance agency...?

Sales & Retention Report: STATUS & SUB-STATUS

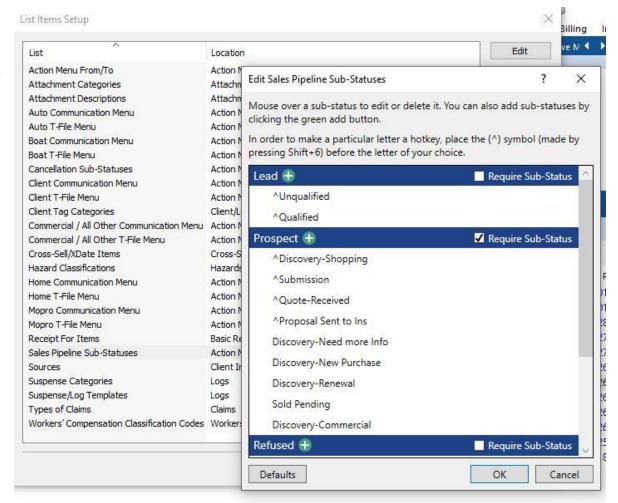
- Status / Sub-status Management in CMS
 - Status: Every agency is different. YOU have to define every status in your agency and manage them accordingly. You can't change these so define them correctly and promulgate it!
 - LEAD
 - PROSPECT
 - REFUSED
 - REJECTED
 - Sub-status: YOU have the ability to add or delete what doesn't work for you.
 Under constant refinement; be adaptive to change.

How to Modify / Add Sub-Statuses

-Under Gear

-Customize List

-Sales Pipeline Sub-Statuses





Don't Miss an Opportunity: Define Your Policy Statuses



- Leads (qualified and unqualified)
- Prospects (ex-date, decision maker, LOB)
- Refusals (customer said NO)
- Rejections (agency or carrier said NO)

What do we do for sub-statuses?

Beacon Insurance Prospective Policy Sub-Statuses

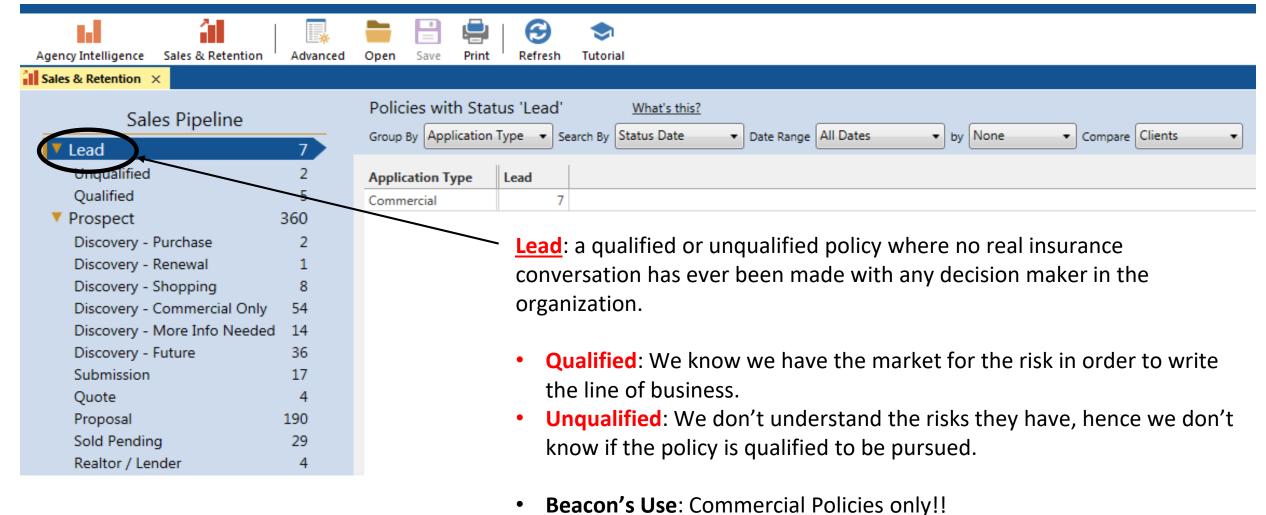


- Personal Lines specific:
 - Discovery Purchase
 - Discovery Renewal
 - Discovery Shopping
- Commercial Lines specific:
 - Discover Commercial Only
- Other categories:
 - Discovery More Info Needed
 - Discovery Future
 - Realtor / Lender
- Universal:
 - Submission
 - Quote
 - Proposal
 - Sold Pending

Sales Pipeline	
▼ Lead	6
Unqualified	3
Qualified	3
▼ Prospect	295
Discovery - Purchase	3
Discovery - Renewal	6
Discovery - Shopping	7
Discovery - Commercial O	nly 15
Discovery - More Info Nee	eded 20
Discovery - Future	59
Submission	25
Quote	9
Proposal	106
Sold Pending	29
Realtor / Lender	13
(All Others)	3
▼ Refused	7,304
Price	542
Didn't Buy Risk	325
No Contact	708
Add Info Not Provided	76
(All Others)	5,653
▼ Rejected	75
U/W Rejected	52
Agency Disqualified	6
Could Not Compete	10
(All Others)	7

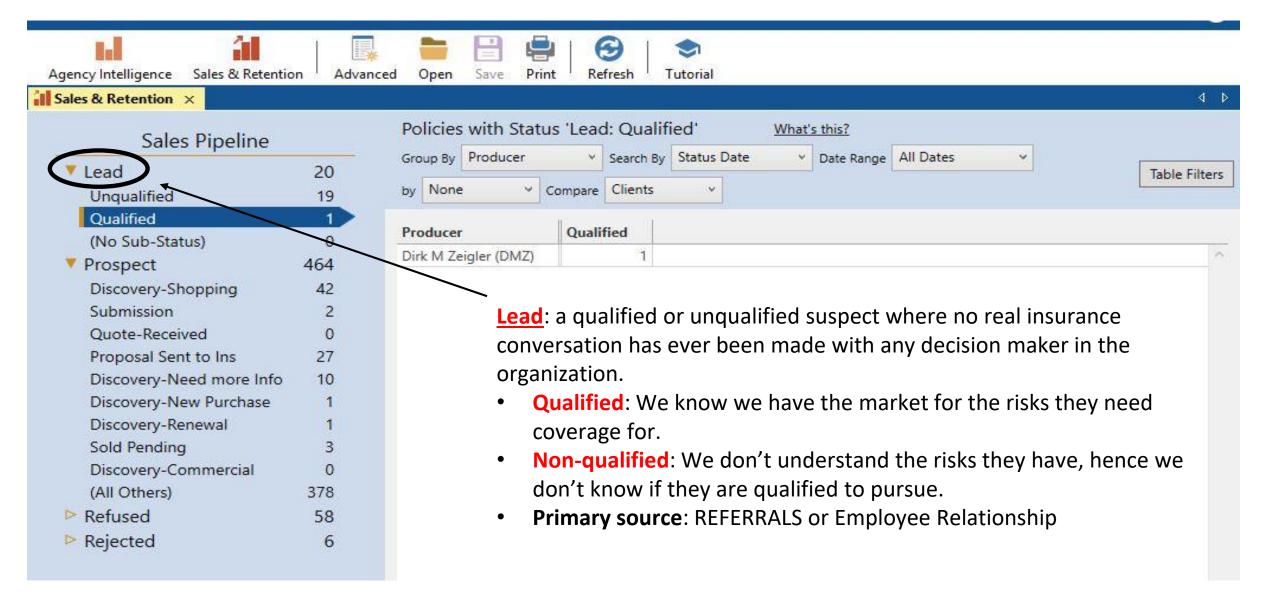
Create & Define Your Sub-Statuses: Leads





Create & Define Your Sub-Statuses: Leads





What's the goal from any Lead:



TO TURN THE POLICY INTO A

PROSPECT

Quote Sheets / Building a Prospect



Rcvd Date:	SOURCE:	Date Promised / Due:		
	PERSONAL INFORMA	ATION		
Name:	Spouse:			
DOB: SSN: _	DOB:	SSN:		
Address:				
Cell Number:	Other:			
Email:		com/net/org/		
WHAT IS YOUR FAVORITE WAY TO	O COMMUNICATE WITH YOUR INSURAI	NCE AGENT? CALL: Cell / Other TEXT EMAIL		
NEW PURCHASE Closing Date:	← PURCHASE	CURRENTLY INSURED Renewal Date:		
Approved for Financing: Y / N	WHY ARE YOU CONT/ US?	ACTING Current Carrier:		
Best Quote Received: \$	SHOP / RENEW	Annual Premium: \$		
	ING INFORMATION Stories:	COVERAGES Dwelling:		
service administration of the service and the				
d 1000000000000000000000000000000000000	Roof:	Personal Property:		
Foundation:	Distance from Coast:	Loss of Use:		
		Folio Prostal Malana		
Detached Structure Type:	SQ FT:	Fair Rental Value:		
Detached Structure Type: Pool: Fence:	SQ FT:Trampoline:	Fair Rental Value:		
Detached Structure Type: Pool: Fence: Dogs:	SQ FT: Trampoline: Bite History:	Fair Rental Value: Premise Liability:		
Detached Structure Type: Pool: Fence: Dogs: Burglar Alarm System: Y / N	SQ FT:Trampoline: Bite History: Monitored: Y / N	Fair Rental Value: Premise Liability: Medical Payment: Wind / Hail: AOP Deductible:		
Detached Structure Type: Pool: Fence: Dogs: Burglar Alarm System: Y / N Smoke Alarm System: Y / N	SQ FT:Trampoline: Bite History: Monitored: Y / N Monitored: Y / N	Fair Rental Value: Premise Liability: Medical Payment: Wind / Hail:		
Pool: Fence: Dogs: Burglar Alarm System: Y / N Smoke Alarm System: Y / N UPGRADES (YEAR & Annotate	SQ FT:Trampoline: Bite History: Monitored: Y / N Monitored: Y / N F - Full or P - Partial)HVAC:Roof:	Fair Rental Value: Premise Liability: Medical Payment: Wind / Hall: AOP Deductible: Flood: DWELLING USAGE (circle all that apply)		

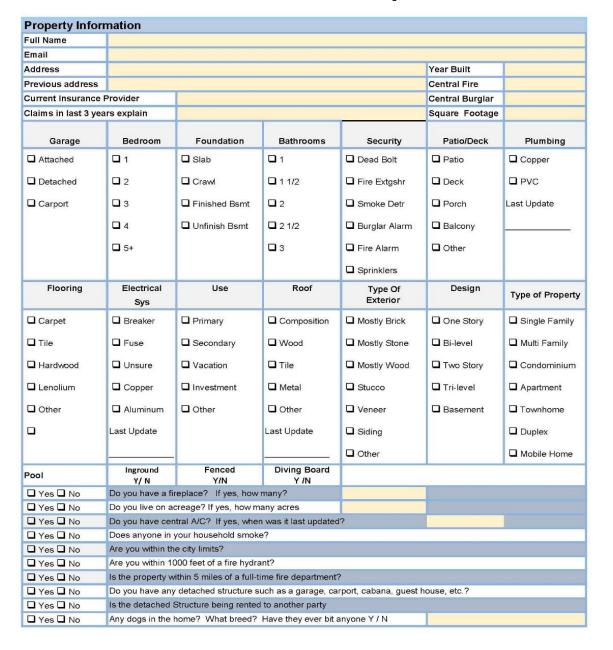
MEOWNER / DWELLING QUOTE SHEET

We have a **Profile Sheet** for every line of business we write

Biggest takeaway from us is the "Why are you contacting us?" - this correlates to the PL substatuses

Address:	PERSONAL INF		Date Promised / Due:	
Address:	- semestarie list	ORMATION		
Address:	Snouser			
Cell Number:				
	Other:			
Email:		.com/ne	t/org/	
WHAT IS YOUR FAVORITE WAY	TO COMMUNICATE WITH YOUR IN	SURANCE AGENT? CALL: Cell / Other To		
NEW PURCHASE		CURRENTLY	NSURED	
	← PURCHA			
Best Quote Received: \$	WHY ARE YOU C	Renewal Date:		
Lienholder:	US?			
	supp (ps			
Loan #:	SHOP / RE	NEW Premium: \$	_/ 6 mon or y	
	DRIVER INFOR	RMATION		
Driver 1:	DL#:	ST: DOB:		
SSN:	Occupation:	Education Level: HS / Some Coll	/ Bach / Mast	
Accidents/Violations:		ST:DOB:		
Driver 2:		S1: DOB: Education Level: HS / Some Coll	/ Bach / Mast	
Accidents/Violations:		SHOWNERS WITH A TITLE ACHOUR IN SHIP OF SHOULD AND SHOU		
Driver 3:	DL#:	ST: DOB:		
Accidents/Violations:	_ Occupation:	Education Level: HS / Some Coll	/ Bach / Mast	
	VEHICLE INFO			
		MN.		
Year: Make:	Model:	VIII.		
Primary Driver:] Annua	Mileage: # Years Own	ed:	
Primary Driver: Make: Primary Driver:	Model: Annua	Mileage: # Years Own Win: # Years Own # Years Own # Years		
Primary Driver:	Model: Annua Model:	Mileage: # Years Own Win: # Years Own # Years Own # Years	ed:	

Home Intake questions



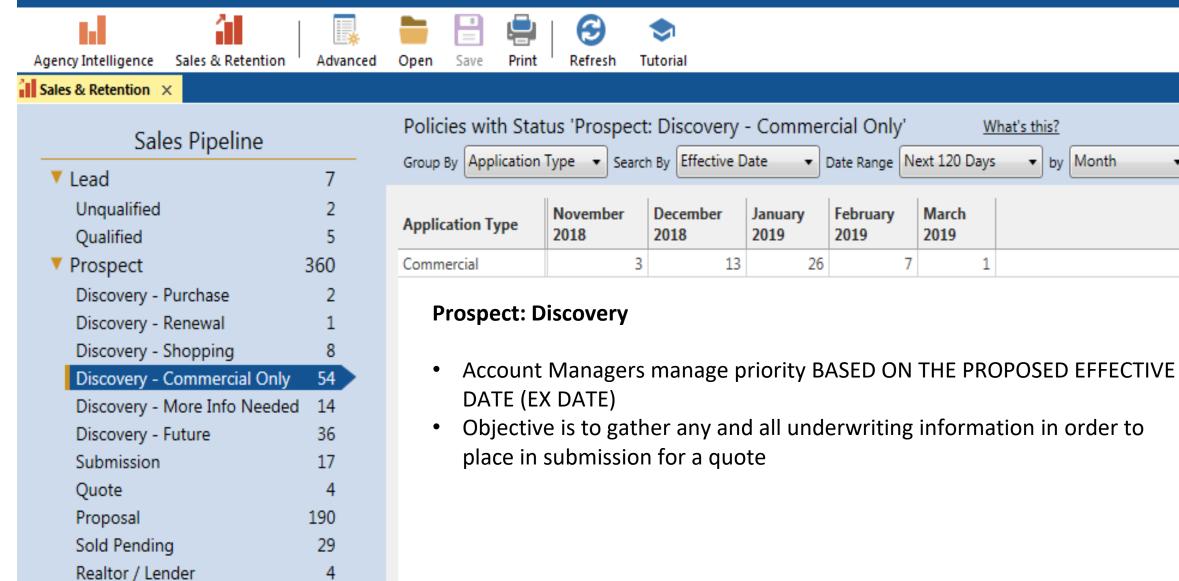


Define Your Sub-Statuses:



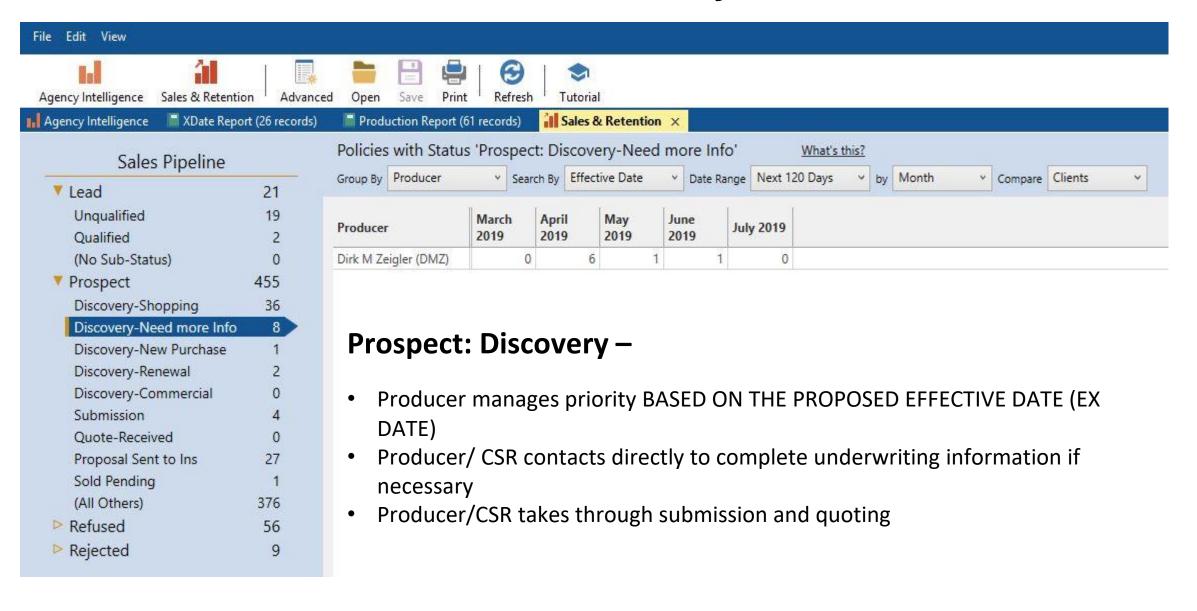


by Month



Define Your Sub-Statuses: Discovery



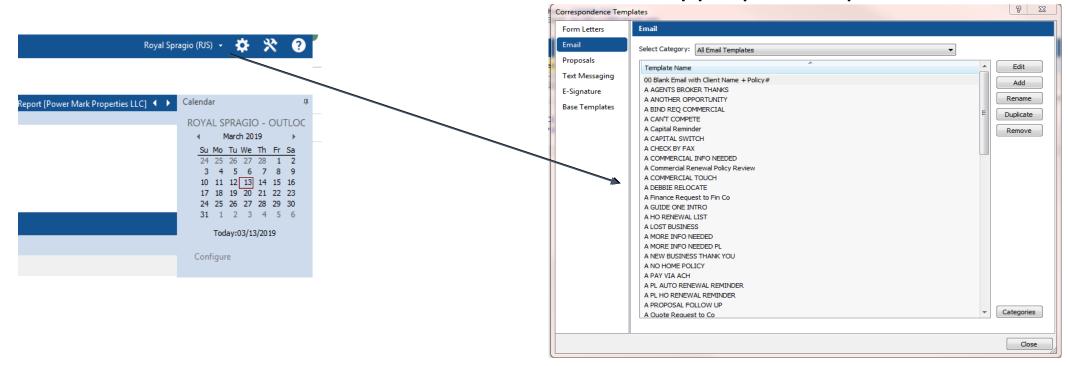


Correspondence Templates

- Get the most out of Hawksoft by developing email and letter templates that can aid in the sales process.
- Customized sub-statuses should have its own piece of correspondence that can make your jobs easier regarding communication.

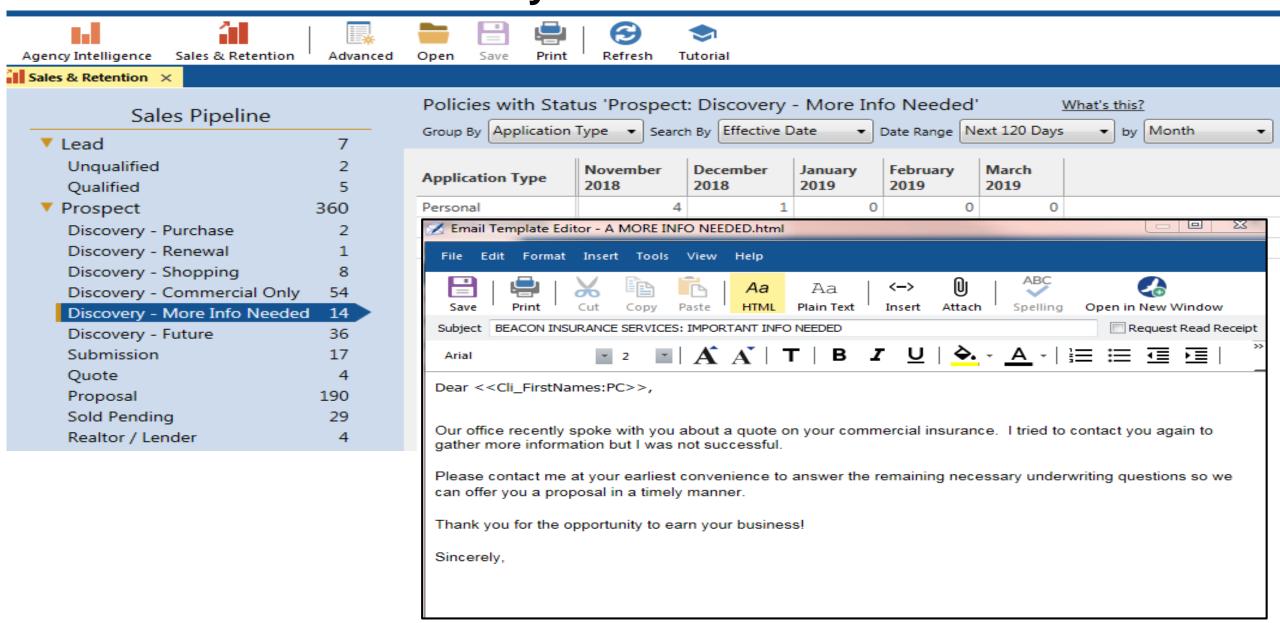
How to Build Correspondence Templates

- Again, under the gear, select "Correspondence Templates"
- Then "add"
- Create a title and build your own
- Use the custom field "inserts" to make it more appropriate / personal

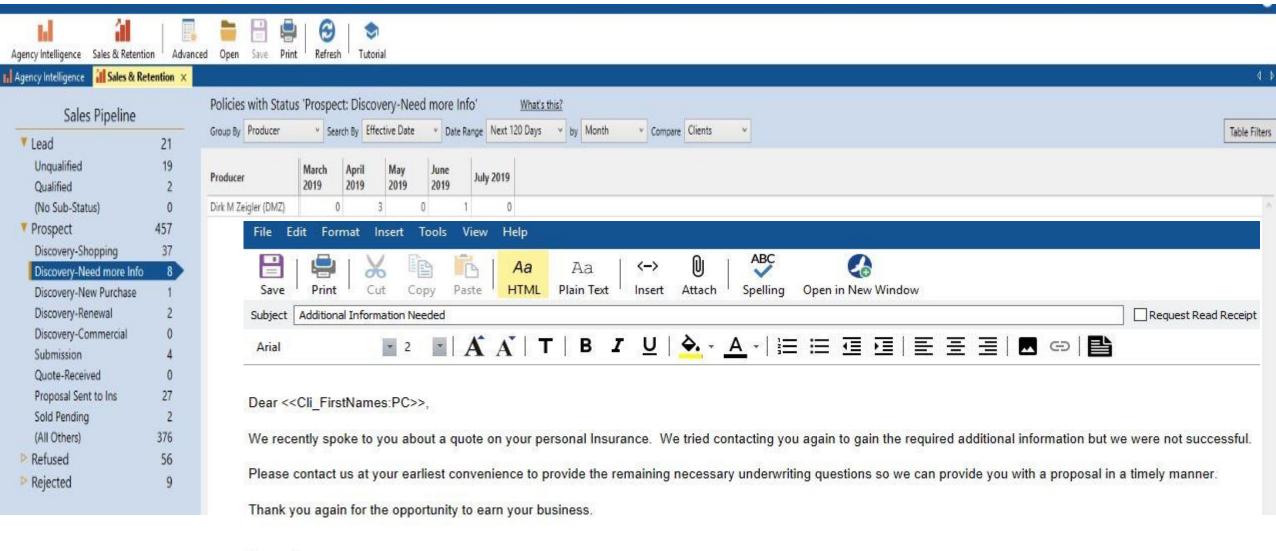


Work your Sub-Statuses: Discovery - More Info Needed





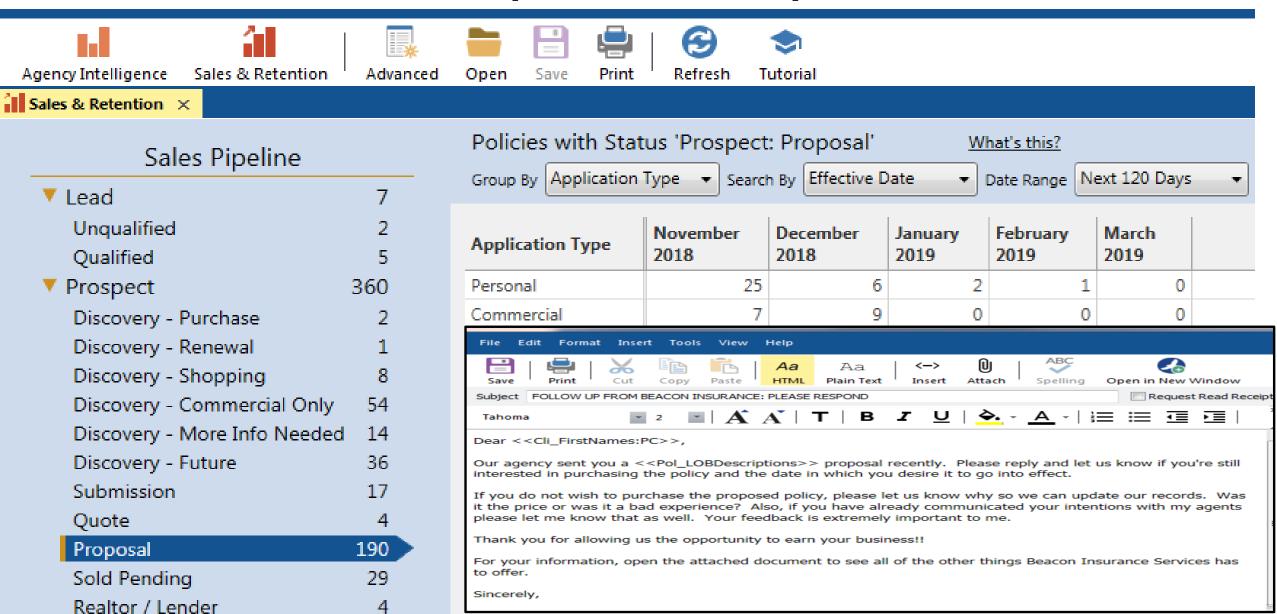




Sincerely,

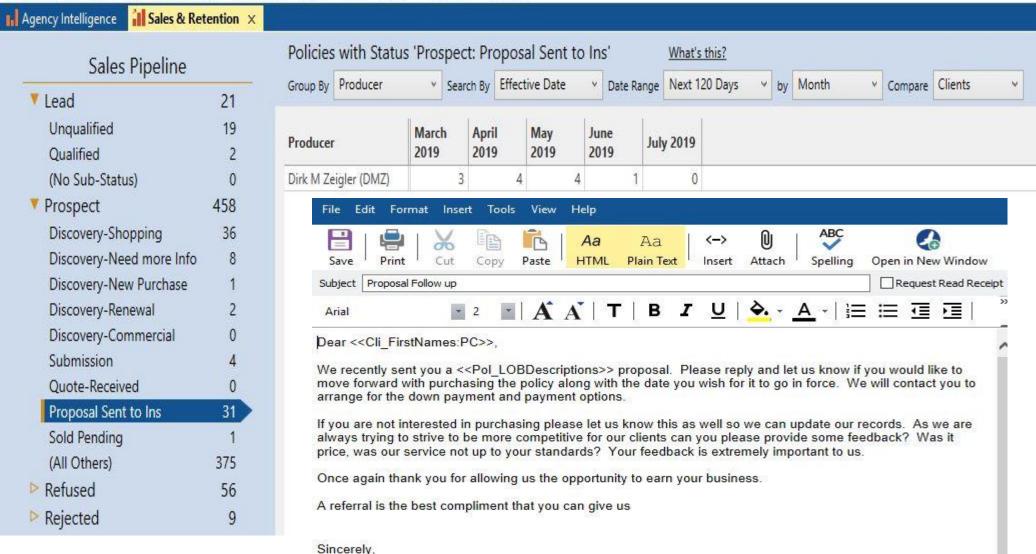
Work the Work You've Already Completed: Proposal Follow-ups





















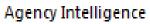








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Sales & Retention

Advanced

Commercial

Print

Refresh

Sales & Retention X

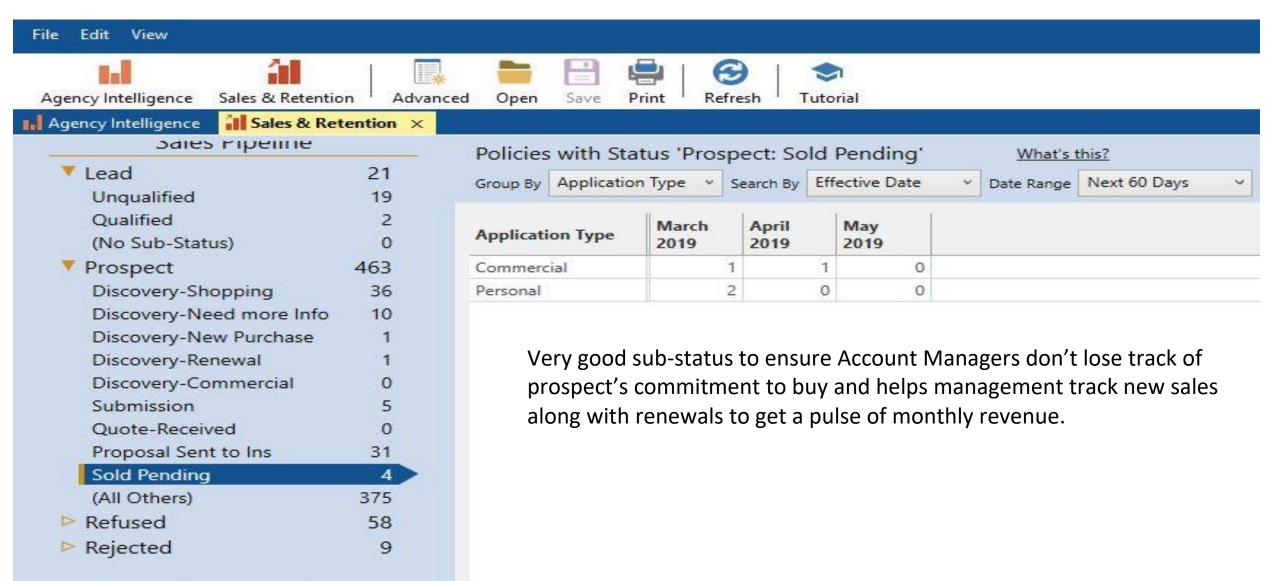
Sales Pipeline

▼ Lead	7
Unqualified	2
Qualified	5
▼ Prospect	360
Discovery - Purchase	2
Discovery - Renewal	1
Discovery - Shopping	8
Discovery - Commercial Only	54
Discovery - More Info Needed	14
Discovery - Future	36
Submission	17
Quote	4
Proposal	190
Sold Pending	29

Policies with Status 'Prospect: Sold Pending' What's this?						
Group By Application Type ▼ Search By Effective Date ▼ Date Range Next 120 Days ▼						•
Application Type	November 2018	December 2018	January 2019	February 2019	March 2019	
Personal	9	4	0		1 0	

Very good sub-status to ensure Account Managers don't lose track of a customer's commitment to buy and helps management track new sales along with renewals to get a pulse of monthly revenue.





Sales Pipeline

▼ Lead	7
Unqualified	2
Qualified	5
▼ Prospect	360
Discovery - Purchase	2
Discovery - Renewal	1
Discovery - Shopping	8
Discovery - Commercial Only	/ 54
Discovery - More Info Neede	ed 14
Discovery - Future	36
Submission	17
Quote	4
Proposal	190
Sold Pending	29
Realtor / Lender	4
(All Others)	1
▼ Refused	9,450
Price	380
Didn't Buy Risk	295
No Contact	256
Add Info Not Provided	43

Policies with Status 'Refused: Price'

What's this?

Group By Application Type ▼ Search By Effective Date

▼ Date Range Next 120



Application Type	November 2018	December 2018	January 2019	February 2019	March 2019	
Personal	3	6	24	9	0	
Commercial	1	0	0	0	1	

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Dear <<Cli_FirstNames:PC>>,

We hope this email finds you well.

It has been a year since we have quoted your <<Pol_LOBDescriptions>> insurance. We are taking this opportunity to let you know that we've worked very hard over this past year to obtain better carriers and are writing policies that are 10-25% cheaper than we did before. We are very excited about the potential savings we can offer you and would like another opportunity to earn your trust and your business.

If you would like another <<Pol_LOBDescriptions>> quote, please reply to this email and we will call you within 1 business day to get started.

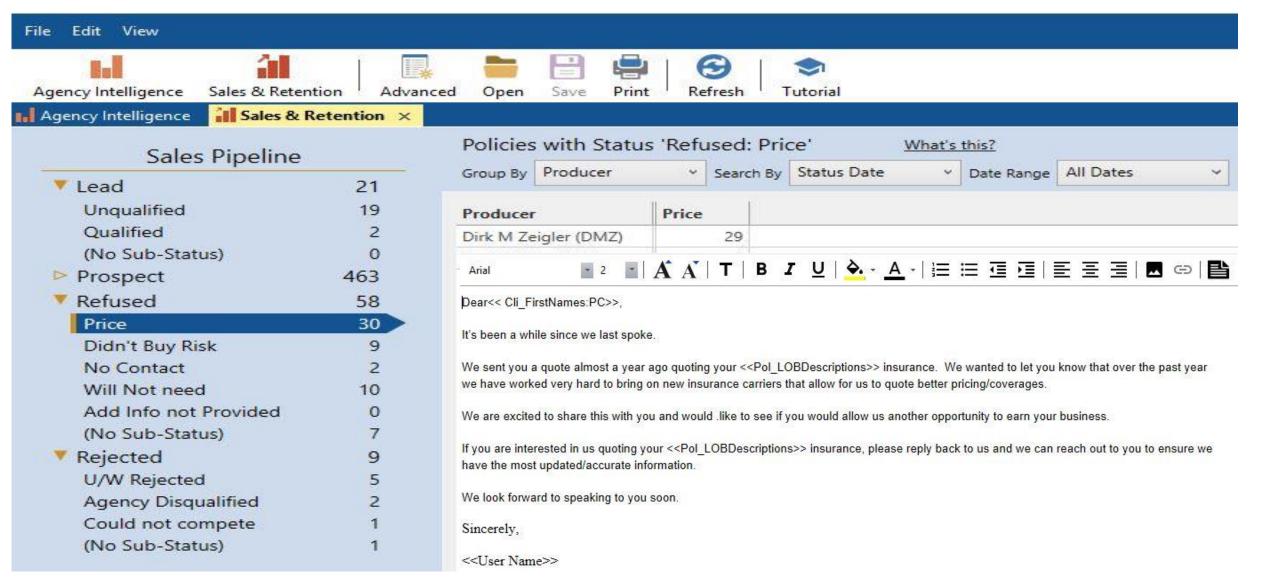
Sincerely,

Totals (Count = 2) 4	4 6	24	9	
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Refusals Don't Have to be a Complete Loss:



Price



Rejections Can Build TRUST:

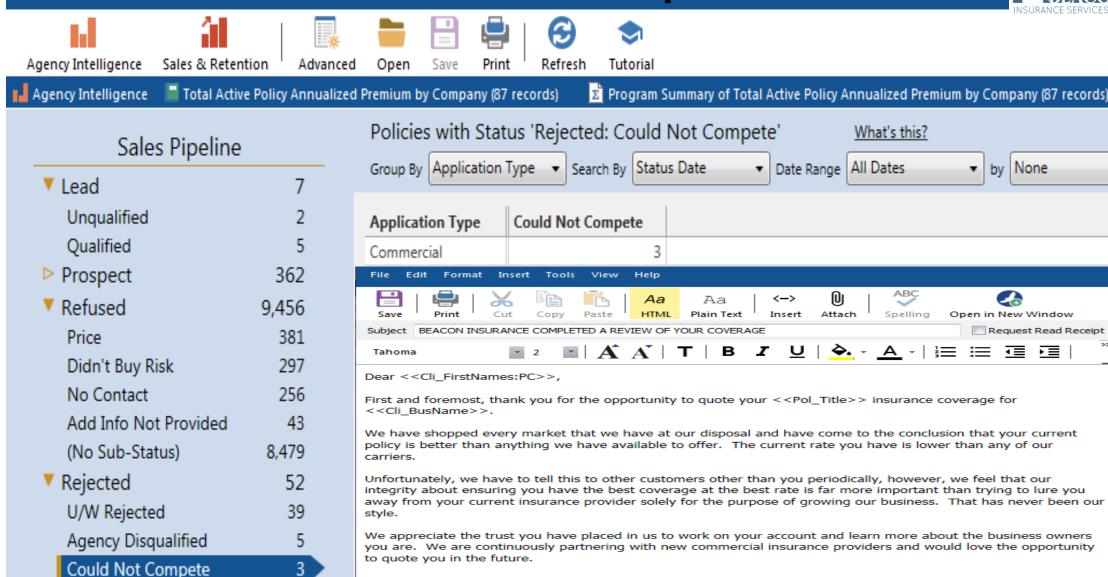
Could Not Compete



▼ by None

Open in New Window

Request Read Receipt



Keep the Business You've Already Earned: Renewal Reports

- PL look 45-60 days out
- CL look 90-120 days out
- Sort by month / week
- Rack report on Expiration Dates
 - Add bill type
 - Sort by LOB
 - Batch email LOB/Bill Type accordingly

Order of Operation

- Get your sales & retention statuses and sub-statuses organized
- Decide how to use any and all statuses / sub-statuses
- Formulate internal processes and procedures with account managers
- Build necessary correspondence templates in CMS
- Learn how to prioritize sales pipelines and train as necessary
- ATTACK!

QUESTIONS??

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